

Training Programme

July - December 2018

FACE-TO-FACE COURSES

MONTH	COURSE TITLE	LOCATION	DATE/TIME	DURATION
JULY	Universal Credit Awareness Session (FREE)	Advice NI	24th (10pm - 1pm)	½ Day
AUGUST	Nutshell: Using PIP Guidance & Case Law to Challenge Decisions (NEW)	Advice NI	15th (10am - 11.30am)	90 Minutes
	Universal Credit Awareness Session (FREE)	Advice NI	21st (10am - 1pm)	½ Day
	New Sanctions to Benefit Entitlement Awareness Session (NEW)	Advice NI	21st (2pm - 4.30pm)	½ Day
	Nutshell: UC Advances, Contingency and Hardship Payments (NEW)	Advice NI	29th (10am - 11.30am)	90 Minutes
SEPTEMBER	Nutshell: Understanding the New Sanctions Regime (NEW)	Advice NI	4th (10am - 11.30am)	90 Minutes
	Universal Credit Awareness Session (FREE)	Advice NI	6th (10am - 1pm)	½ Day
	Nutshell: Universal Credit Calculations (NEW)	Advice NI	7th (1.30pm - 3pm)	90 Minutes
	An Accredited Guide to Universal Credit	Advice NI	11th, 18th, 25th (10am - 4pm)	3 Days
	Welfare Reform Awareness Session (NEW)	Advice NI	14th (10am - 1pm)	½ Day
	Personal Independence Payment Awareness Session (NEW)	Advice NI	14th (2pm - 5pm)	½ Day
	Wiseradviser: Supervision - Essential Skills and Best Practice (FREE to Eligible Groups)	Advice NI	17th (9.30am - 4pm)	1 Day
	Social Security Tribunal Representation (NEW)	Advice NI	20th & 27th (10am - 4pm)	2 of 3 Days
	Nutshell: Universal Credit Housing Costs (NEW)	Advice NI	21st (10am - 11.30am)	90 Minutes
	Nutshell: Universal Credit for Self-employment (NEW)	Advice NI	24th (10am - 11.30am)	90 Minutes
	Universal Credit Awareness Session (FREE)	Advice NI	28th (10am - 1pm)	½ Day
	New Sanctions to Benefit Entitlement Awareness Session (NEW)	Advice NI	28th (2pm - 4.30pm)	½ Day
OCTOBER	NI Advice Standard Training: Case Recording, Quality of Advice Audits and Advice Pro Refresher (Advice NI Members Only)	Advice NI	2nd (10am - 4pm)	1 Day
	Wiseradviser: Tailoring Advice - Strategies and Options for Dealing with Debt (FREE to Eligible Groups)	Advice NI	3rd & 10th (9.30am - 4pm)	2 Days
	Social Security Tribunal Representation (NEW)	Advice NI	4th (10am - 4pm)	1 of 3 Days
	Nutshell: Loans for Mortgage Interest (NEWLY UPDATED)	Advice NI	8th (10am - 11.30am)	90 Minutes
	Adviser NI: The Complete Adviser Training Programme	Advice NI	9th, 16th & 23rd (10am - 4pm)	3 of 10 Days
	Universal Credit: Digital Coaching	Advice NI	11th (10am - 4pm)	1 Day
	Welfare Reform: The Story So Far (NEWLY REVISED)	Advice NI	18th (10am - 4pm)	1 Day
	Nutshell: PIP - Better Form Filling (NEWLY REVISED)	Advice NI	19th (10am - 11.30am)	90 Minutes
	Universal Credit Awareness Session	Advice NI	22nd (10am - 1pm)	½ Day
	New Sanctions to Benefit Entitlement Awareness Session (NEW)	Advice NI	22nd (2pm - 4.30pm)	½ Day
	Level 3 Certificate in Independent Advocacy Induction	Advice NI	25th (10am - 4pm)	1 Day
	Nutshell: Using ESA Assessment Guidance and Case Law (NEW)	Advice NI	29th (10am - 11.30am)	90 Minutes
	Personal Independence Payment Awareness Session (NEW)	Advice NI	30th (10am - 1pm)	½ Day
NOVEMBER	Purpose and Principles of Independent Advocacy: Unit 301	Advice NI	1st (10am - 4pm)	1 Day
	Nutshell: Universal Credit Conditionality and Work Coach Guidance (NEW)	Advice NI	2nd (1.30pm - 3pm)	90 Minutes
	Wiseradviser: Understanding Debts & Courts in Northern Ireland (FREE to Eligible Groups)	Advice NI	5th & 12th (Day 1: 9.30am - 4pm, Day 2: 9.30am - 12.30pm)	1.5 days
	Adviser NI: The Complete Adviser Training Programme	Advice NI	6th, 13th, 20th, 27th (10am - 4pm)	4 of 10 Days
	An Accredited Guide to Universal Credit	Advice NI	8th, 15th, 22nd (10am - 4pm)	3 Days
	Safer Lone Working for Frontline Staff	Advice NI	9th (10am - 1pm)	½ Day
	Wiseradviser: Time Limits for Recovering Debts Through the Courts (FREE to Eligible Groups)	Advice NI	12th (1pm - 4pm)	½ Day
	An Introduction to Advice Pro	Advice NI	16th (10am - 4pm)	1 Day
	Wiseradviser: Introduction to Providing Debt Advice (FREE to Eligible Groups)	Advice NI	19th & 26th (9.30pm - 4pm)	2 Day
	Understanding Ageing & Working with Older People	Advice NI	23rd (10am - 1pm)	½ Day
	Universal Credit Awareness Session	Advice NI	23rd (2pm - 5pm)	½ Day
	Effective Training & Presentation Delivery	Advice NI	28th (10am - 4pm)	1 Day
	Providing Independent Advocacy Support: Unit 302	Advice NI	29th (10am - 4pm)	1 Day
DECEMBER	Universal Credit: Digital Coaching	Advice NI	3rd (10am - 4pm)	1 Day
	Adviser NI: The Complete Adviser Training Programme	Advice NI	4th, 11th, 18th (10am - 4pm)	3 of 10 Days
	Wiseradviser: Skills for Effective Advocacy (FREE to Eligible Groups)	Advice NI	5th (9.30 - 4pm)	1 Day
	Level 2 Award in Independent Advocacy	Advice NI	6th & 13th (10am - 4pm)	2 Days
	Nutshell: Universal Credit from a Policy Perspective (NEW)	Advice NI	7th (10am - 11.30am)	90 Minutes
	Dealing with Challenging Client Scenarios	Advice NI	10th (10am - 4pm)	1 Day
	Universal Credit Awareness Session	Advice NI	17th (10am - 1pm)	½ Day
	New Sanctions to Benefit Entitlement Awareness Session (NEW)	Advice NI	17th (2pm - 4.30pm)	½ Day
	Wiseradviser: Court Action for the Enforcements of Judgements Office (FREE to Eligible Groups)	Advice NI	19th (9.30am - 4pm)	1 Day

If you would like further information call 028 9064 5919, e-mail training@advice ni.net or visit www.advice ni.net

Advice NI training includes accredited and non-accredited courses delivered via face-to-face, blended learning and e-learning channels. Visit our website for a full copy of the Advice NI training brochure, which will outline all training programmes, costs, accreditation options, dates & booking procedures. We also offer bespoke and in-house training on a range of topics.

The above qualifications are awarded through City & Guilds and ProQual awarding bodies.

- Level 1 Award in Employee Rights and Responsibilities (Coming Soon)
- Level 2 Award in Understanding Communication Security (COMSEC) (Coming Soon)
- Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice
- Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice
- Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice
- Level 3 Award in Assessing Vocational Achievement
- Level 3 Award in Assessing Competence in the Work Environment
- Level 3 Award in Understanding the Principles & Practices of Assessment Safeguarding Strategies (Coming Soon)
- Level 2 Award in Understanding the PREVENT and Level 3 Diploma in Business and Administration (Coming Soon)
- Level 2 Diploma in Business and Administration (Coming Soon)
- Level 3 Diploma in Customer Service (Coming Soon)
- Level 1 Certificate in Customer Service
- Level 3 Award in Providing Initial Legal Advice (Coming Soon)
- Level 2 Certificate in Supporting Legal Provision (Coming Soon)
- Level 4 Diploma in Advice & Guidance
- Level 3 Certificate in Advice & Guidance

Blended/Distance Learning

Blended/On-Line Learning (Register Anytime)

- Online Learning
- Wiseraadviser - Payday Loans: The Facts (NI)
- Wiseraadviser - Boost Your Own Development
- Wiseraadviser - Selecting Appropriate Advice Methods and Tools
- Wiseraadviser - Getting Started with the Common Financial Statement: A How To Guide for Advisers (NI)
- Wiseraadviser - Standard Financial Statement: Advisers
- Wiseraadviser - Debt Relief Order Approved Intermediary: The First Steps (NI)
- Wiseraadviser - CASHflow: How to Use the Tool Effectively
- Wiseraadviser - How to Deliver Money Advice by Email Learning Pathway NI
- Wiseraadviser - Credit Referencing: The Essentials
- Wiseraadviser - Getting to Grips With Your Personal Caseload
- Wiseraadviser - Financial Conduct Authority: The Impact on Consumer Credit Regulation So Far (NI)
- Wiseraadviser - Understanding & Supporting Clients in Vulnerable Circumstances
- Wiseraadviser - Consumer Credit Act: The Basics
- Wiseraadviser - Consumer Credit Act: Checking the Agreement
- Wiseraadviser - Consumer Credit Act: Unfair Relationship Provisions
- Wiseraadviser - Consumer Credit Act: Lender Obligations (Post Contract)
- Wiseraadviser - Consumer Credit Act: Hire Purchase, Bills of Sale and Car Finance Agreements (NI)
- Wiseraadviser - Consumer Credit Act: Time Orders (NI)
- Wiseraadviser - Introduction to Income Maximisation (Coming Soon)

