Debt Action NI

List of Information require from Client for the first Interview

- Contact details – how and when the client would prefer to be contacted
- Names, Address and account numbers for ALL creditors (this can be found on any letter or correspondence from the creditor, should also include family, friends and door step lenders)
- Details of each debt and whose name is on the debt
- Details of what action each creditor has taken, this should include any legal action
- Details of everyone in the clients household, partner, children, pets etc
- Details of employment e.g. the client, partners or non-dependents whether they are working full-time, part-time etc
- Earned income details i.e. wages
- Details of any benefits the client get (get information from benefit award letters or bank statements)
- Details of all other income including pensions, rent for property, maintenance etc
- Clients housing situation
- If a home owner then what is the value of the property and if there is any equity
- What are the household expenses